



HOMEOWNER + RENTER INFO

If Prepare + Prosper (P+P) filed your federal + state income tax return, but you didn't have your 2023 Certificate of Rent Paid (CRP) or Statement of Property Taxes Payable in 2024, we can still complete and file your Property Tax Refund (also called the Renter's Property Tax Refund, "renter's rebate," or Homestead Credit Refund).

Please do the following:

1. Answer all questions on the reverse side of this handout. We cannot complete the return unless ALL questions are answered.
2. Mail, fax, or submit online via the QR link below, the reverse side of this handout with a copy of your CRP(s) and/or Property Tax Statement.

By mail:

Prepare + Prosper
Attn: tax department
2610 University Ave W, Ste 450
St. Paul, MN 55114

By fax:

Attn: tax department
651-287-0190

Don't forget to include both sides!

Online:



prepareandprosper.org/customer-tax-tools

3. Wait for a copy of your completed forms to arrive by mail. Please note, we will prepare these returns AFTER April 15, 2024. The due date for your 2023 property return is August 15, 2025.

Required forms <i>(check all that apply)</i>	<input type="checkbox"/> Renter	<input type="checkbox"/> Homeowner	<input type="checkbox"/> Mobile home owner
	Your landlord is required by law to send you a completed Certificate of Rent Paid (CRP) by January 31. If you do not receive it, contact the landlord to request a copy be mailed to you. If your landlord refuses to give you a CRP, contact Minnesota Revenue after March 1, to request a Rent Paid Affidavit (see below).	The correct form for the 2023 return is the Property Tax Statement Payable in 2024 . The county mails this tax statement in March. A copy of your statement may be available online starting in March at your county website in the property tax section.	If you own your mobile home and rent the land on which it is located, you must <u>submit both</u> the Property Tax Statement and a CRP to file . Property tax statements for mobile home owners are generally mailed in June by your county.

Rent Paid Affidavit information	
	Gather this information before calling Minnesota Revenue to request a Rent Paid Affidavit (RPA) at 651-296-3781 or 1-800-652-9094. A return with an RPA must be paper-filed. (1) Landlord's name, address, and phone number (2) Address and county of rental unit (3) Your (spouse) Social Security Number(s) or Individual Taxpayer Identification Number(s) (4) Number of renters in the unit (5) Receipts with dates and amount of rent paid (include these if possible when filing) (6) Amount of rent subsidized (Section 8, HUD, etc.) (7) If the unit was an assisted living facility

Tax site location: _____

Today's date: _____

Tax Year: _____

Name(s) listed on the return: _____

Last four numbers of Social Security number or ITIN: X X X - X X - _____

Phone: _____

1. How would you like to receive your refund?

Direct deposit to the **same account** listed for my federal or state refunds (circle option)
Savings Checking

Direct deposit to a **different account** (circle option and enter account information)
Savings Checking Routing: _____ Account: _____

Paper check sent to the address listed on my tax return

2. If your address has changed since filing your return, please enter your new address below.

3. Are you or your spouse considered a person with a disability?

Yes No

4. Did you claim a deduction for business use of home?

Yes No Unsure

5. Homeowner or mobile homeowner: Do you have any other person living with you that is not a boarder, renter, parent, or other person not listed on your tax return?

Yes No

6. Did you receive any of the following nontaxable sources of income? Do not include income received by your child or any dependents.

Yes No If yes, please enter the amounts below.

MN Supplement Aid (MSA) \$ _____ enter full amount received in tax year

Supplemental Security Income (SSI) \$ _____ enter full amount received in tax year

MN Family Investment Program (MFIP) \$ _____ enter full amount received in tax year

General Assistance (GA) \$ _____ enter full amount received in tax year

Housing Support (formerly GRH) \$ _____ enter full amount received in tax year

Emergency Assistance (EA) \$ _____ enter full amount received in tax year
Do not include energy assistance.

Workers' compensation \$ _____ enter full amount received in tax year

Cancelled student loans \$ _____ enter full amount cancelled in tax year

Rent reduction for being a caretaker \$ _____ per month for _____ months in tax year

Scholarship, fellowship, grants for college \$ _____ enter amount from Box 5 on Form 1098-T

Other nontaxable income Type: _____

\$ _____ enter full amount received in tax year

For staff/volunteer use only.

Logged Prepared Reviewed \$ _____ Transmitted Letter mailed